



MINISTERIO
DEL INTERIOR



NOTIFICATION OF TRANSMISSION OR SALE OF THE VEHICLE

IMPORTANT: Before applying for a change in ownership of the vehicle you will need to:

- **Cancel** any restriction on the vehicle use that might be recorded in the Registry of Personal Property, unless the Finance Company gives its express consent.
- **Pay** the sanctions imposed by traffic infringements recorded in the Registry of Vehicles.
- **Pay the Circulation Tax** corresponding to the previous year.
- **Please note you must book an appointment to conduct any formalities at any Provincial Traffic Department.** Only for citizens and their representatives. Companies and groups obliged to interact electronically with the Administration, as well as their representatives, must make the request by electronic means.
- **BEFORE conducting the formality, please consult the administrative status of the vehicle FREE OF CHARGE on:**

https://sedeclave.dgt.gob.es/WEB_INTV_INTER/xhtml/acciones/iniciarDatosVerificacion.jsf

■ **Official application form.** (*Available on www.dgt.es*)

■ **Fee** of €8.59 (IV.1). (Payment in cash is not accepted).

■ **Identification of the applicant:**

- Natural persons: official document accrediting his/her identity and address (ID card, Spanish driving licence, residence card, Passport plus the Foreigner Identification Number).
- Legal persons: tax identification card of the company accrediting the representation and identity of the person who signs the application (*Available on www.dgt.es*)
- Minors or disabled persons: data and signature of the father, mother or guardian, his/her ID card and document accrediting their relationship.

■ **Document proof of transmission** including the ID card, the tax identification number or Foreigner Identification Number of the purchaser (contract, invoice in the event of legal persons, receipt, etc.)

■ **In addition to the previous documents:**

- **Agricultural vehicles:** document proving its deregistration in the Official Register of Agricultural Machinery of the Autonomous Community, unless they have been registered online in the DGT Register of Vehicles.
- Proof of payment /exemption of the **Special Tax on Certain Means of Transport**, in those cases in which the change in ownership of driving school vehicles, rental vehicles without a driver, change in residence that were exempted from payment at the moment of registration, is carried out within the time limits laid down in law.

NOTE: If the vehicle is transferred to a car dealer, the notification of transmission involves the vehicle being **temporarily deregistered**.

*If the vehicle is transferred to an individual, the **change in ownership shall be noted down** but the registration certificate shall not be issued.*

NOTE: If the holder does not submit the documents, it will be necessary to also submit a written authorization signed by him/her, specifying that this representation is free of charge (model available on www.dgt.es).

If any of the data required above cannot be clearly proven, additional documentation could be requested.

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