



MINISTERIO
DEL INTERIOR



TEMPORARY PERMITS FOR INDIVIDUALS (GREEN PLATES)

IMPORTANT: You must book an appointment before conducting any formalities at any Provincial Traffic Department. Only for citizens and their representatives. Companies and groups obliged to interact electronically with the Administration, as well as their representatives, must make the request by electronic means.

GENERAL REQUIREMENTS

- **Official application form** (*Available on www.dgt.es*)
- **Fee** of €20.40 (I.4). (Payment in cash is not accepted).
- **Identification of the applicant:**
 - Natural persons: official document accrediting his/her identity and address (ID card, Spanish driving licence, residence card, Passport plus the Foreigner Identification Number)
 - Legal persons: tax identification card of the company accrediting the representation and identity of the person who signs the application (*Available on www.dgt.es*)
 - Minors or disabled persons: data and signature of the father, mother or guardian, his/her ID card and document accrediting their relationship.

GREEN PLATES PENDING THE FINAL REGISTRATION (*Validity 60 days*)

- Complete file on ordinary vehicle registration.

EXTENSION OF THE GREEN PLATE

- Official application form.
- Temporary registration certificate in force.
- Proof that the vehicle has not been registered for reasons beyond the control of the interested party.

GREEN PLATE FOR THE CONVEYANCE OF THE VEHICLE ABROAD (*validity 60 days*)

- **Unregistered vehicles:**
 - Electronic ITV card (*NIVE*) or ITV card in paper format together with the diligencia de venta (information about the final customer and the dealer selling the vehicle) or, failing this, the invoice.
 - Document accrediting the legal export if the conveyance is to a non-EU country: Single Administrative Document issued by the Customs Office.
- **Registered vehicles:** the definitive deregistration of the vehicle for transfer to another country shall be processed prior to this procedure. The roadworthiness certificate must be in force.

GREEN PLATE FOR 10 DAYS FOR THE CONVEYANCE TO THE PROVINCE WHERE THE VEHICLE WILL BE REGISTERED (*validity 10 days*)

- **Vehicle documentation:** Electronic ITV card (*NIVE*) or ITV card in paper format together with the diligencia de venta (information about the final customer and the dealer selling the vehicle) or the invoice or notice of award if the vehicle is from an auction.

NOTE:

If the holder does not submit the documents, it will be necessary to also submit a written authorization signed by him/her, specifying that this representation is free of charge (model available on www.dgt.es).

If any of the data required above cannot be clearly proven, additional documentation could be requested.