



MINISTERIO  
DEL INTERIOR



## APPLICATION FOR A NEW REGISTRATION NUMBER

*The application for a new registration number is only admitted when the vehicle has the abbreviation of a province different to the province where the applicant resides. In all cases, the applicant must first request a new roadworthiness certificate at a Vehicle Inspection Centre.*

**IMPORTANT:** You must book an appointment before conducting any formalities at any Provincial Traffic Department. Only for citizens and their representatives. Companies and groups obliged to interact electronically with the Administration, as well as their representatives, must make the request by electronic means.

- **Official application form**  
(Available on [www.dgt.es](http://www.dgt.es))  
document accrediting their relationship.
- **Fee** of €98.78 (I.I.). (Payment in cash is not accepted).
- **Identification of the applicant:**
  - Natural persons: official document accrediting his/her identity and address (ID card, Spanish driving licence, residence card, Passport plus the Foreigner Identification Number).
  - Legal persons: tax identification card of the company accrediting the representation and identity of the person who signs the application (Available on [www.dgt.es](http://www.dgt.es))
  - Minors or disabled persons: data and signature of the father, mother or guardian, his/her ID card and
- **Vehicle documentation:** registration certificate and ITV cards: both the original and the new one, specifying the new registration number.
- **Cases:**
  - The new registration number is due to a change in the address: proof of the new address: census card or registration card if the new address is not recorded on the ID card.
  - A change in the ownership: all the documents specified in the datasheet "Change in Vehicle Ownership" must be presented.

**NOTE:** *If the holder does not submit the documents, it will be necessary to also submit a written authorization signed by him/her, specifying that this representation is free of charge (model available on [www.dgt.es](http://www.dgt.es)).*

*The submission of documentation supporting the registration data (address) and the IAE (trade tax) may be replaced by an implicit authorization so that the Directorate General for Traffic (DGT) can verify such information online. You can oppose to this verification by checking the appropriate box in the application form. If DGT does not receive valid information, the applicant must submit documentation in order to remedy this situation.*

*If any of the data required above cannot be clearly proven, additional documentation could be requested.*